

ENFIELD BOARD OF EDUCATION

ENFIELD, CONNECTICUT

Time-Place:

Council Chambers

820 Enfield Street

Enfield, CT

7:00 PM Regular Meeting

Date: 02/13/18

- 1. Call to Order – 7:00 PM**
- 2. Invocation or Moment of Silence – Tina LeBlanc**
- 3. Pledge of Allegiance – Tina LeBlanc**
- 4. Fire Evacuation Announcement**
- 5. Roll Call**
- 6. Board Guest(s)**
 - a. EHS Community Action Learning Students**
 - b. EFEE**
- 7. Superintendent's Report**
 - a. Student Representatives**
 - b. President's Day & Staff PD**
 - c. Heritage Fair**
 - d. Snow Days**
 - e. February Events**
- 8. Audiences**
- 9. Board Members' Comments**
- 10. Unfinished Business**
 - a. BOE Policy #9327.1 Board Member Use of Internet Social Networks – *First Reading (tabled on 01-23-18)***
- 11. New Business**
 - a. Approve FY2018-19 School Calendar**
- 12. Board Committee Reports**

a. Curriculum Committee	d. Leadership Committee	g. Any Other Committees
b. Finance, Budget Committee	e. Joint Facilities Committee	
c. Policy Committee	f. EHS Building Committees	
- 13. Approval of Minutes:**
 - Regular Meeting Minutes – January 23, 2018**
- 14. Approval of Accounts and Payroll**
 - For the Month of January 2018**
 - Line Item Transfers, if any**
- 15. Correspondence and Communications**
- 16. Executive Session**
 - a. Matter(s) related to Personnel**
- 17. Adjournment**



Date: February 13, 2018
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Board Guest(s)

- a. **EHS Community Action Learning Students:** Tonight, we welcome Enfield High teacher Anthony Allegro and some of the students from the Community Action Learning Class. This pilot course was developed over the summer and was implemented this school year. The mission of the course is to unify members of the local community and to take action regarding a certain topic that will help better the lives of others. Students researched possible community projects and needed to create and execute an action plan for one of the projects of choice before the semester ended. This semester, the students collected and delivered over \$2,000 worth of toys to the Connecticut children's Medical Center and donated \$400 as part of their gift. We are extremely proud of Mr. Allegro and his students. They are available to answer any questions from the Board.
- b. **EFEE:** We welcome Enfield Foundation for Excellence in Education (EFEE) members Matthew Post and Elizabeth Windsor-Post. EFEE's mission is to support innovative activities and programs that enhance education for the benefit of the children of Enfield. EFEE raises funds through a variety of means and awards deserving educator's grants for educational projects. The EFEE foundation has awarded over \$30,000 to the Enfield Public Schools since 2008. We are extremely grateful to EFEE's commitment to the Enfield Public Schools. EFEE President Elizabeth Windsor-Post is here to give the Board an update about their program and answer any questions.



Date: February 13, 2018
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Superintendent's Report

- a. **Student Representatives:** Enclosed in your packet, you will find a report with events/happenings at Enfield High School. Each Student Representative may have some additional information or comments to share with the Board.
- b. **President's Day & Staff PD:** Schools and offices will be closed on February 19th for President's Day. All K-12 students will have February 20th off for our certified staff members to attend full day professional development activities.
- c. **Heritage Fair:** The Enfield Public Schools will host its bi-annual Heritage Fair on Saturday, February 24th from 11:30 AM to 4:00 PM at John F. Kennedy Middle School. Enclosed in your packet is a flyer with additional information about this community event. This can also be found on the Board's website.
- d. **Snow Days:** As of today, we have used 5 days for school closings (October 30th, January 4th, 5th & 17th and February 7th). The projected last day of school is June 22nd. The set graduation date is June 21st. I will review our options for any additional snow days.
- e. **February Events:** Listed below, you will find some of the events happening in our schools during February.
 - 02-15-18 EHS Winter Concert will be held in the EHS Auditorium at 6:30 PM;
 - 02-22-18 EHS Program of Studies Night will be held in the EHS Gym at 6:30 PM;
 - 02-24-18 Heritage Fair will be held at JFK in Café, Gym & Auditorium at 11:30 AM.



Date: February 13, 2018
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: BOE Policy #9327.1 Board Member Use of Internet Social Networks – First Reading

Note: This item was tabled at the January 23, 2018 BOE meeting.

Policy Committee members approved new Policy #9327.1 Board Member Use of Internet Social Networks at their January 2nd meeting. They are recommending the Board approve this policy as a first reading tonight. The policy will be added to the Board's 9000 Series – Bylaws of the Board. We have placed this policy on the website for public input. Mr. Regnier, the Policy Committee Chair may have some additional comments to share with the Board regarding this new policy.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving Board Policy #9327.1 Board Member Use of Internet Social Networks as a first reading.



Date: February 13, 2018
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Approve FY2018-19 School Calendar

We presented the Board with the DRAFT version of the 2018-19 School Calendar at the January 9th meeting. As the Board may recall, the CREC Regional Calendar Committee has developed a common calendar for all schools to follow in Connecticut which is enclosed. Also enclosed in your packet is a copy of Board Policy #6111 School Calendar(s). The Board needs to adopt the school calendar by the end of February.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving their Board Priorities for 2017-19.



Date: February 13, 2017
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Executive Session

The Board of Education needs to discuss the following item:

- Matter(s) Related to a Personnel

Therefore, I recommend that the Enfield Board of Education enter executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present and voting is required. Board members can remain in Council Chambers for the executive session.

Enfield Foundation for Excellence in Education



Enfield Foundation for Excellence in Education

Welcome

- EFEE Organization
- EFEE Mission
- EFEE Grants
- EFEE sponsored programs
- EFEE Scholarship
- EFEE Fundraising and community involvement
- Recent Grants
- Upcoming Events

<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education



Our Organization

Enfield Foundation for Excellence in Education

Welcome

- EFEE was founded in 2009, by Enfield parents Maureen Brennan and Shannon Grant.
- We believed we could make a positive impact on education in Enfield and have strived to do just that

<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education

Welcome



<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education



The EFEE Mission

Enfield Foundation for Excellence in Education
Welcome

- EFEE's mission is to support programs and innovative activities which enhance education for the benefit of the children of Enfield

<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education
Welcome

- EFEE's motto-
"Funding Inspired Educators, Transforming the
Enfield Education Experience"

<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education

Welcome

- Since 2009, we have funded grants and sponsorships in the amount of more than \$30,000, including the Enfield Invention Convention, Sea Perch, the beautiful murals decorating the JFK cafeteria, and 5 more programs in the fall of 2017.

<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education

Welcome

We accomplish our mission by:

- Raising funds through a variety of means
- Distributing funds through grants and sponsorships
- Providing ways for individuals and organization to share their resources to enhance the quality of education within the Town of Enfield

<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education



E F E E

ENFIELD FOUNDATION
for
EXCELLENCE IN EDUCATION

Grants

Enfield Foundation for Excellence in Education
Welcome



E F E E

ENFIELD FOUNDATION
for
EXCELLENCE IN EDUCATION

<http://www.efeeofenfield.org/>

Enfield Foundation for Excellence in Education



<http://www.efeeofenfield.org/>



Run for Your Lives!!



Enfield Foundation for Excellence in Education



EFEE Sponsored Programs

Enfield Foundation for Excellence in Education
Welcome

- **Connecticut Invention Convention**
- **One Book One School Program**

<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education

Welcome

○ Connecticut Invention Convention



<http://www.efeeofenfield.org/>

Enfield Foundation for Excellence in Education

○ Connecticut Invention Convention



<http://www.efeeofenfield.org/>

Enfield Foundation for Excellence in Education



Scholarships

Enfield Foundation for Excellence in Education

Welcome

- **EFEE Scholarship**
- In addition to the \$30,000, we awarded \$2,000 in college scholarships to high school seniors

<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education



EFEE Fundraising and community involvement

Enfield Foundation for Excellence in Education

Welcome

- Enfield Idol- three years of strong participation
- Annual Teacher Appreciation Certificate
- Paycheck deduction program
- Music events with Blue Skies Big Band
- Mile of Dollars for Enfield Scholars
- Run for your life

<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education Fourth of July Parade



<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education



Recent Grants

Enfield Foundation for Excellence in Education

Fall 2017 Grant Cycle

This Fall the Foundation selected 5 EFEE Grant recipients.

The selected grants will benefit a number of programs at different levels (kindergarten through high school), directly enhance education for hundreds of students as well as elderly community members.



Enfield Foundation for Excellence in Education



Upcoming Events

Enfield Foundation for Excellence in Education

Here's what's new for EFEE

- Community Open House
Date/Place TBA
- Spring Grant Cycle
Closes March 15
- Enfield Today Show
Now Streaming



Enfield Foundation for Excellence in Education



Needs
Help from the community we serve

Enfield Foundation for Excellence in Education

Welcome

We are here to ask for your support.

- **Join us and be a member of a meaningful organization**
- **Donate to our cause**
- **Partner with local businesses**
- **Participate in our community outreach and fundraisers**

<http://www.efeeofenfield.org/>



Enfield Foundation for Excellence in Education

Welcome

We CAN come together.

We MUST fund inspired educators.

We SHALL sustain and transform the Enfield Education Experience.

THANK YOU FOR YOUR SUPPORT.

<http://www.efeeofenfield.org/>



Item # 7a.



EHS Student Representative Report – February 13, 2018

- EHS Winter Concert will be held on February 15th at 6:30 PM in the Auditorium;
- EHS Program of Studies Night will be held on February 22, 2018 at 6:30 PM in the Gym.

Monday, February 12			Game time	Bus Time
<u>HOME</u>				
<u>Away</u>				
Enfield Girls Basketball	@	RHAM High School (JV)	5:15 P.M.	4:00 P.M.
Enfield Girls Basketball	@	RHAM High School (Varsity)	6:45 P.M.	-----
Girls Ice Hockey	@	Hall-Conard (Veteran's Memorial Rink)	7:50 P.M.	-----
Tuesday, February 13				
<u>HOME</u>				
<u>Away</u>				
Enfield Boys Basketball	@	E.O. Smith High School (Freshman)	3:45 P.M.	2:15 P.M.
Enfield Boys Basketball	@	E.O. Smith High School (JV)	5:15 P.M.	3:30 P.M.
Enfield Boys Basketball	@	E.O. Smith High School (Varsity)	6:45 P.M.	-----
Wednesday, February 14				
<u>HOME</u>				
BCR	@	ENFIELD ICE HOCKEY (Twin Rinks)	3:50 P.M.	
<u>Away</u>				
Girls Ice Hockey	@	East Catholic Coop (Newington Arena)	3:20 P.M.	-----
Thursday, February 15		NO GAMES SCHEDULED		
Friday, February 16				
<u>HOME</u>				
LONGMEADOW (MA)	@	GIRLS ICE HOCKEY (Twin Rinks)	8:00 P.M.	
<u>Away</u>				
Enfield Boys Basketball	@	Farmington High School (Freshman)	3:45 P.M.	2:15 P.M.
Enfield Boys Basketball	@	Farmington High School (JV)	5:15 P.M.	3:45 P.M.
Enfield Boys Basketball	@	Farmington High School (Varsity)	6:45 P.M.	-----
Saturday, February 17				
<u>HOME</u>				
BRANFORD COOP	@	GIRLS ICE HOCKEY (Twin Rinks)	6:10 P.M.	Senior Night
<u>Away</u>				
Enfield Indoor Track	@	State Open (Floyd Little Athletic Center)	12:00 P.M.	10:00 A.M.
Enfield Cheerleading	@	Hall High School (CCC Championships)	5:00 P.M.	TBA
Sunday, February 18		NO PRACTICE OR GAMES SCHEDULED		

Visit a
Revolutionary War
reenactment

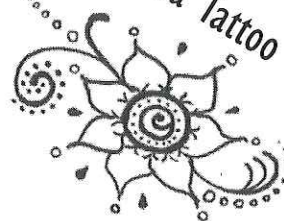


Martial Arts
performance

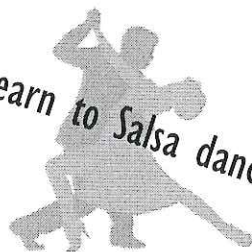
Item # 7c.

Irish step
performance

Get a
Henna Tattoo



Learn to Salsa dance



Heritage Fair

DATE: Sat. February 24

SNOW DATE: Sat. March 3

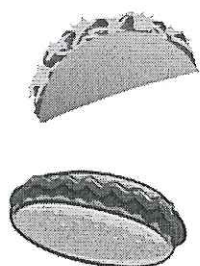
TIME: 11:30-4:00PM

PLACE: JFK Middle School

155 Raffia Rd. Enfield

**Celebrating diversity with a day full of free
performances, hands on activities, and displays.**

Ethnic foods available to purchase:



Chinese
French
Polish
Mexican
American



Learn some yoga
poses



Watch a U.S. flag folding
demonstration

Origami

Arts and Crafts

Learn to belly dance

For a complete schedule visit enfieldschools.org

ENFIELD PUBLIC SCHOOLS
Enfield, Connecticut

**FIRST
READING**

9327.1

Bylaws of the Board

Board Member Use of Internet Social Networks

The Board of Education (Board) recognizes that reliance on social media as a means of communication is rapidly becoming the norm for school districts. Many school board members are active users of social media, including, but not limited to, such online platforms as Facebook and Twitter, as well as other media such as blogs and personal websites. The Board understands that social media can be a positive tool for fostering community engagement with the school district. However, Board members need to operate with appropriate guidelines when they are communicating online about school district business.

While social networking sites can be an effective and efficient means of communication, Board members need to be aware of the obligations and requirements that arise when using this form of communication. Board members' personal use of social networking sites may be limited or prohibited because of the need to comply with Connecticut statutes pertaining to public records and open meetings as described in the Freedom of Information Act.

Compliance with Public Records Law

Any recorded data or information relating to the conduct of public's business prepared, owned, received, or retained by the Board or the school district, whether handwritten, typed, tape-recorded, printed, photo-stated, photographed or recorded by any other method is by definition a "public record" and access thereto during normal hours of business shall be granted to any citizen. This includes communication that school board members and district employees send or receive relating to the affairs of the school district and the official acts of school officials and employees. Electronically stored information generally constitutes a "record" within the meaning of the public records law provided such recorded information is created or kept in connection with school business. The substance of the information, not the format, controls whether it is a public record. As an elected official, a school board member's information contained on a social networking site or a blog, that is created or kept by the Board member regarding the affairs of the district is likely to be considered a public record.

Compliance with the Freedom of Information Act

Board members must be mindful of the Connecticut Freedom of Information Act (FOIA) when using social networking sites. The FOIA defines a "meeting" as any hearing or other proceeding of a public agency, any convening or assembly of a quorum of a multimember public agency, and any communication by or to a quorum of a multimember public agency, whether in person or by means of electronic equipment, to discuss or act upon a matter over which the public agency has supervision, control, jurisdiction, or advisory power (C.G.S. 1-200(2)).

Board member use of a social networking site may be susceptible to violations of the FOIA due to the ease with which Board members can discuss school business in a manner that may determine the Board's course of action. Online posting by Board members can result in a meeting of the Board if the postings discuss school district business and a sufficient number of

Bylaws of the Board

Board Member Use of Internet Social Networks

FIRST
READING

Compliance with the Freedom of Information Act (continued)

school board members are involved on the site to determine the course of action that will be taken by the Board.

Board members will not have online conversations that violate or to seek to circumvent the FOIA. Board members may not use online websites to communicate with one another about official Board business.

Social Networking Websites

Board members need to periodically review the importance of maintaining proper decorum in the online digital world as well as in person. This review is to give special emphasis to Board member use of Facebook, Twitter and other social media.

Code of Ethics

Use of social media sites by Board members shall be consistent with the Board's Code of Ethics (Bylaw #9271).

Board members will refrain from inappropriate conduct in making public statements on Facebook and other social networking sites, and will refrain from any disparagement of fellow Board members or others on a personal, social, racial, or religious basis. Board members shall not send messages that contain material that may be defined by a reasonable person as profane or obscene; messages that are racist, sexist or promote illicit, illegal or unethical activity.

Board members will recognize that authority rests with the Board of Education and will make no personal promises on social media sites nor take any private action which may compromise the Board.

Maintaining Confidentiality

Board members will exercise care not to divulge confidential information about students, school employees, or Board business on social media sites. Board members who have access to student information, like District employees, are prohibited from disclosing that information without the consent of the adult student or parent/guardian of a minor. In general, all records related to the individual student maintained by a school constitute confidential student records.

Board members are not to expect that their online conversations will remain private. Discussion of investigations into school issues will not be conducted online. Extreme care must be taken not to disclose confidential information related to students or employees while interacting online.

Bylaws of the Board

Board Member Use of Internet Social Networks

Social Media Guidelines for Board Members

The following guidelines are for Board members to consider when using social media in their role as public officials. In using social media to communicate about school district activities, a Board member shall:

1. Clarify that the communication is as an individual member of the Board and not in the role of an official District spokesperson.
2. Avoid deliberating school district business with a quorum of the Board.
3. Direct complaints or concerns presented online from other individuals to the appropriate administrator.
4. Avoid posting content that indicated the reaching of an opinion on pending matters.
5. Ask for community input through appropriate channels, but will not allow the social network site to direct decisions as a Board member.
6. Post only content that the District has already released to the public.
7. Clarify, when attempting to restate what happened at a previous Board meeting, that the posting on the social media site is not an official record of such meeting. Share information only from the open portions of the meeting.
8. Conduct himself/herself online in a manner that reflects well on the District; avoid posting information that has not been verified and made public by the District; and never post anonymously about school business.
9. Report immediately harassing or defamatory communications to the Superintendent if they involve school officials, staff, students or District business.
10. Retain electronic records, including the Board member's own posts and content others post to the Board members account, when required to do so by the District's retention policy.
11. Report immediately to the District any potential security breaches if the Board member loses control or possession of a District-issued or personal electronic device on which confidential District records could be accessed.
12. Comply with the District's acceptable use policy when using District-issued devices or technology resources, including District Internet access on a personal device.

FIRST
READING

FIRST
READING

Bylaws of the Board

Board Member Use of Internet Social Networks

Social Media Guidelines for Board Members (continued)

- (cf. 1100 – Communications with the Public)
- (cf. 1114 – District-Sponsored Social Media)
- (cf. 3543.31 – Electronic Communication Use and Retention)
- (cf. 4118.5/4218.5 – Staff Acceptable Computer Use)
- (cf. 4118.51/4218.51 – Social Networking)
- (cf. 5125 – Student Records)
- (cf. 6141.321 – Acceptable Computer Use)
- (cf. 6141.324 – Posting of Student Work/Photographs)
- (cf. 6141.326 – Online Social Networking)
- (cf. 9271 – Board Code of Ethics)
- (cf. 9327 – Electronic Mail Communications)
- (cf. 9330 – Board/School District Records)

Legal Reference: Connecticut General Statutes
 The Freedom of Information Act.
 1-200 Definitions.
 10-209 Records not to be public.
 1-210 Access to public records. Exempt records.
 Public Law 94-553, The Copyright Act of 1976, 17 U.S.C. 101 et. seq.
 Federal Family Educational Rights and Privacy Act of 1974
 Dept. of Education. 34 CFR. Part 99 (May 9, 1980 45 FR 30802) regs.
 implementing FERPA enacted as part of 438 of General Education
 Provisions Act (20 U.S.C. 1232g) - parent and student privacy and other
 rights with respect to educational records, as amended 11/21/96.

Policy Adopted:

Draft #1
Per CREC Calendar

Enfield Public Schools 2018/19 School Calendar



Professional Learning Days

August 28 - Staff Convocation
August 29
August 30
October 9
November 6
February 19

School Closing Hotline - 860-253-5170
Website - www.enfieldschools.org

Prof. Learning Community

Mtg. & Early Rel w/Lunch

September 26
October 31
December 12
January 30
March 27
April 24
May 29

Color Code

Full Day PL

Half Day PL

Elem. Conf. &

6-12 Half Day PL

AUGUST - 0 Days							SEPTEMBER - 19 Days						
s	m	t	w	th	f	s	s	m	t	w	th	f	s
				1	2	3	4						1
5	6	7	8	9	10	11	2	[3]	"4"	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	*28*	<29>	<30>	31		23	24	25	26>	27	28	29
							30						

28 Staff Convocation Day - NS

<29> Professional Learning Day - NS

<30> Professional Learning Day - NS

[3] Labor Day - NS

"4" First Day of School

26> K-12 Early Release & Staff PL

OCTOBER - 21 Days							NOVEMBER - 18 Days							DECEMBER - 15 Days						
s	m	t	w	th	f	s	s	m	t	w	th	f	s	s	m	t	w	th	f	s
		1	2	3	4	5					1	2	3							1
7	[8]	<9>	10	11	12	13	4	5	<6>	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	[12]	13>	14	15>	16	17	9	10	11	12>	13	14	15
21	22	23	24	25	26	27	18	19	20	21>	[22]	[23]	24	16	17	18	19	20	21	22
28	29	30	31>				25	26	27	28	29	30		23	[24]	[25]	[26]	[27]	[28]	29
														30	[31]					

[8] Columbus Day Observed - NS

<9> Professional Learning Day - NS

31> K-12 Early Release & Staff PL

1 - 9-12 Evening Conferences

<6> Election Day & Staff PL - NS

[12] Veteran's Day - NS

8 & 14 - K-5 Evening Elementary Conf.

13>&15> 6-12 Early Rel & Staff PL

13>&15> K-5 Early Rel. Day - Elem. Afternoon Conf.

19 - 6-8 Evening Conferences

21> Early Release Day w/Lunch

[22 - 23] Thanksgiving Break - NS

26 - 6-8 Afternoon Conferences

29 - 9-12 Evening Conferences

12> K-12 Early Release & Staff PL

[24-31] Christmas Vacation - NS

JANUARY - 21 Days							FEBRUARY - 18 Days							MARCH - 21 Days						
s	m	t	w	th	f	s	s	m	t	w	th	f	s	s	m	t	w	th	f	s
			[1]	2	3	4						1	2						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16
20	[21]	22	23	24	25	26	17	[18]	<19>	20	21	22	23	17	18	19	20	21	22	23
27	28	29	30>	31			24	25	26	27	28			24	25	26	27>	28	29	30
														31						

[1] New Year's

[21] MLK Day - NS

30> K-12 Early Release & Staff PL

[18] President's Day - NS

<19> Staff PL - NS

27> K-12 Early Release & Staff PL

APRIL - 16 Days							MAY - 22 Days							JUNE - 10 Days						
s	m	t	w	th	f	s	s	m	t	w	th	f	s	s	m	t	w	th	f	s
		1	2	3	4	5				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	[19]	20	12	13	14	15	16	17	18	9	10	11	12	13	*14*	15
21	22	23	24>	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20*	21	22
28	29	30					26	[27]	28	29>	30	31		23	24	25	26	27	28	29
														30						

[8-12] Spring Vacation - NS

[19] Good Friday - NS

24> K-12 Early Release & Staff PL

[27] Memorial Day Observed - N/S

29> K-12 Early Release & Staff PL

"14" - 181st Student Day

20* - 185th Student Day - EHS Graduation

SCHOOL HOURS

Regular School Hours

8:35 - 11:10 Intgr. Pre-K AM
12:20 - 2:50 Intgr. Pre-K PM
9:05 - 3:31 - PK STEAM

Acad

8:55 - 3:21 - K-2
8:40 - 3:06 - 3-5
7:48 - 2:36 - 6-8
7:26 - 2:02 - 9-12

Two Hour Delay Hours

Cancelled - Intgr. Pre-K AM
12:20 - 2:50 - Intgr. Pre-K PM
11:05 - 3:31 - PK STEAM
Acad.

10:55 - 3:21 - K-2

10:40 - 3:06 - 3-5

9:48 - 2:36 - 6-8

9:26 - 2:02 - 9-12

Early Release Days with Lunch

8:35 - 11:10 - Intgr. Pre-K AM
Cancelled - Intgr. Pre-K PM
9:05 - 2:00 - PK Steam
Acad.

8:55 - 1:50 - K-2
8:40 - 1:35 - 3-5
7:48 - 1:00 - 6-8
7:26 - 12:20 - 9-12

Head Start School Hours

Part Day - 9:30 - 1:00
Full Day - Use Head Start full day Schedule

Head Start Two Hour Delay

Part Day - 11:30 - 1:00
Full Day - Use Head Start
2 hour delay schedule

Head Start Early Release

Part Day - 10:55
Full Day - 10:55

Last Two Days of School:

The last two days of school will be be early Release Days with lunch for grades PK-8. The last day of school is subject to change due to school cancellations.

Firm Graduation Dates:

EHS: (June 20th) 185th Day

Note: In the event that school closings require that school be extended beyond June 30th, makeup days from that point will be deducted from the April vacation commencing with the "first day" of the vacation and working into the week.

DRAFT: 12-12-17

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

SCHOOL CALENDAR(S)

6111

The superintendent shall recommend to the Board of Education, in January, a school calendar(s) that will meet the requirements of law. The school calendar(s) shall show the beginning and ending dates of school, legal holidays, student days, teacher workdays, vacation periods, and other pertinent dates. In creating the recommended calendar(s), the superintendent shall incorporate the following requirements into the school calendar(s):

1. Use the CREC Regional Calendar Committee Recommendations as a guideline for setting the school calendar(s).
2. Teachers report prior to opening day.
3. Barring any contractual conflicts:
 - a. If Labor Day falls on September 5, 6, or 7, school shall begin on the Tuesday prior to Labor Day.
 - b. If Labor Day falls on September 1, 2, 3, or 4, school shall begin on the Tuesday following Labor Day.
4. If snow or other emergency closings require that classes run beyond June 30, makeup days from that point will be deducted from any break beginning with the Monday and working towards the end of the week.
5. The Board of Education may declare a holiday in the schools under its jurisdiction when good reason exists.
6. The Board will set the calendar(s) for the following school year(s) no later than the end of February.
7. The graduation date(s) for the senior class will be fixed to the 185th within the adopted calendar(s) and is required to take place prior to July 1st of each year. Graduations must occur on weekdays (Monday through Friday).

Policy Adopted:	May 23, 1995
Policy Revised:	March 10, 1998
Policy Revised:	July 8, 2008
Policy Reviewed:	June 23, 2009
Policy Revised:	May 10, 2011
Policy Revised:	January 23, 2018

Regional Calendar Committee Recommendations

[April 1, 2014]

Calendar Item	State Task Force and Regional Committee Recommendations
Start Date	Last Wednesday in August (plus or minus 3 days)
Labor Day	Holiday
Columbus Day	Holiday
Election Day	No School: Student holiday and regional professional development
Veterans Day	School in session
Thanksgiving and the Friday After	Holiday
December Holiday	December 24 – January 1 If Christmas falls on a Wednesday, there is no school on Monday, December 23. If New Year's Day falls on a Thursday, there is no school on Friday, January 2.
Martin Luther King, Jr. Day	Holiday
February	Presidents Day: Holiday Tuesday following: Regional professional development
Spring Break	Spring break is the second full week of April that follows a 5-day school week. (Monday through Friday is considered week 1.)
Good Friday	School in session (Districts can use one of their 5 flex days.)
Memorial Day	Holiday
Last Day of School	District decision: Schools must be in session for a minimum of 180 student school days.

These recommendations were agreed upon in a committee that was organized in the CREC region based on a legislative mandate. The recommendations are applicable to each school year and follow the minimum requirements outlined in state legislation. The committee can reconvene upon request and recommend adjustments prior to the publishing of the yearly calendar. All adjustments must meet state guidelines.

DRAFT

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 23, 2018**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on January 23, 2018.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Walter Kruzel.
2. **INVOCATION OR MOMENT OF SILENCE:** Timothy Neville
3. **PLEDGE OF ALLEGIANCE:** Timothy Neville
4. **FIRE EVACUATION ANNOUNCEMENT:** Walter Kruzel announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Rich Regnier, Ashley Depeau, Charlotte Riley, Tim Neville, Scott Ryder and Walter Kruzel

MEMBERS ABSENT: Chris Rutledge, Tina LeBlanc and Sarah Hernandez

ALSO PRESENT: Mr. Christopher J. Drezek, Superintendent; Mr. Andrew B. Longey, Assistant Superintendent; EHS Student Representative Matt Campo

Chairman Kruzel announced that Mrs. LeBlanc could not attend tonight's meeting due to a prior commitment and both Mr. Rutledge and Mrs. Hernandez are not feeling well.

6. BOARD GUEST(S)

- a. Eastern Regional High School Music Festival

Chairman Kruzel welcomed Dr. Goodnight and Mr. Reppucci. Dr. Goodnight and Mr. Reppucci recognized six Enfield High students for participating at the Eastern Regional High School Music Festival held at University of Connecticut.

Mr. Reppucci thanked the Board for recognizing these outstanding music students. These students put in a lot of work to get here. There were over 1,000 students that auditioned for the Eastern Regionals. These students are like members of an all-star team: Nicholas Martin - band, Maria Cistulli - chorus, Luke Barnes - band, Benjamin Carriere- band, Anabelle Daly - band and Andrew Jones - orchestra.

Student Nicholas Martin thanked the Board for this tremendous honor. Attending Eastern Regionals is an experience that few students have. We appreciate how supportive our music department and school system are by allowing us this opportunity. Music is very important to us. We rehearsed in the UCONN Jorgensen Auditorium for two days and performed in a concert with the other students. The sound was amazing from each group of bands that performed. He thanked Mr. Reppucci and the other music teachers for everything they did to get us ready for this amazing opportunity.

Mr. Reppucci wished the students the best at the upcoming All-State Competition. He thanked the parents for their continued support.

Mrs. Riley asked the students what instruments or parts did each student participate in? The students sang soprano, tuba in the concert band, all kinds of instruments in the percussion section, clarinet and baritone horn.

Mr. Neville also thanked the students for representing us so well. He appreciates the students thanking the board. You have all put a lot of work into your crafts. This is the gravy for Board members hearing about what wonderful things our students are doing. Thank you for all your hard work. We are proud of all of you.

Mrs. Depeau also thanked the students. We are truly humbled by your dedication and thanks. We appreciate the hard work you have all done. Thank you.

Chairman Kruzel congratulated them all. He also was part of the All State competition back when he was a student. He is not saying he will sing at graduation. He knows how much work goes into what you have all accomplished. Thank you all, you are the best.

b. Registrar of Voters

Mr. Fiore thanked the Board for the opportunity to speak tonight. Mark Sheehan was unable to attend tonight's meeting. We have been working on this for a long time. The support we have received from the school, principals and staff has been tremendous. We were going to move the voter location from Enfield Street back to Enfield High. He met with Mr. Longey, Ms. Clark and Mr. Harrison. He reviewed the history of voting locations in Enfield with the Board.

Mr. Fiore stated we have decided to not make this move for 3 reasons. It will cost us money to make this location change. If we were to use the EHS gym, there needs to be a 75' radius for clearance from the building for the politicians and there are parking concerns. We have received negativity from the residents in district 2. There are concerns at Enfield Street when primaries are held if school is in session, but he feels this is manageable. We will continue voting at the Enfield Municipal Annex, JFK, Barnard and ESS.

Chairman Kruzel stated the temporary lighting that was used on Election Day at Barnard is not needed since we added LED lighting there. People complained about the lighting at Enfield Street.

Mr. Ryder stated temporary lighting is needed at Barnard after 6:00 PM. He does not want to see anyone trip or get hurt.

Chairman Kruzel added we should add additional lights at Enfield Street also. Mr. Fiore will check into this with building and grounds.

Mr. Neville stated with the time change, the timer was not changed properly at Fermi. It was dark before the lights were turned on. Mr. Fiore will add this to his list to go over with buildings and grounds.

Mr. Fiore added we are still referring to Fermi as the Town Municipal Annex – Fermi. We will do this for a year to avoid any confusion. He thanked the Board for this opportunity.

c. KITE

Mrs. Beaulieu, KITE Chair and Mrs. Gomeau, KITE Coordinator thanked the Board for this opportunity. Mrs. Beaulieu gave the Board an overview of KITE's initiatives. She thanked the Board and Town Council for their continued support and commitment of spirit and purpose is rare in the State. She thanked Chairman Kruzel and Mr. Neville for being their liaisons and from Mr. Ryder for his technical support.

Mrs. Gomeau reviewed the Enfield Plays-On Grant we received from the Hartford Foundation for Public Giving. We are in year 1 of the 3-year grant and have brought to the Enfield community over 20 fun filled free events. We have created many playful learning experiences for Enfield families. We have created summer & winter playcation kits for families and held our first Noon Year's Eve celebration at the Enfield Public Library. The public library is another great partner within our collaboration. We have developed a play advisory board.

Mrs. Gomeau added we held a space event at the Stowe Early Learning Center where 300 people attended the pop-up planetarium. We have received a lot of great feedback. We are so grateful for the support we receive from the Board of Education.

Mrs. Beaulieu stated we received an invitation to apply for the Enfield Plays-On Grant from the William Casper Graustein Memorial Fund. They support KITE and early childhood education. Over the years, they have moved their focus to support the community. We received two grants.

Mrs. Beaulieu stated we provided a community conversation with over 80 participants. From this conversation, we invited 12-15 people to attend a 2-day conference on equity. We have initiatives in the secondary schools that target conversations with children and adults. We are looking at equity, tolerance and acceptance in our community. At the elementary level we are focusing on families. We have worked with the University of Connecticut to look at the People Empowering People (PEP) curriculum and revised it to work with multicultural communities. We offered a game night for the Indian speaking community. We will bring representatives from each of the PEP classes and the Parent Leadership Academy graduates together on January 31st to discuss where we go from here.

Mrs. Beaulieu stated we have been invited to participate in 2 community events. The first is from the Hartford Foundation for Public Giving along with 6 communities regarding our initiatives. The other event is the Fund for Greater Hartford with 3 communities to look at what we are doing in our communities. We want to continue growing these relationships with the Board of Education.

Mrs. Gomeau distributed a KITE calendar and a community report regarding our work. She also invited Board members to attend a special meeting on February 7th at 5:30 PM at the Stowe Early Center. This is an opportunity to collaborate with our incredible partners and talk about what is important to families with young children.

Mrs. Beaulieu added included with the information we gave you, is the KITE equity belief statement. She hopes that what KITE is providing to the community is helping the school system. We hope you can join us on February 7th.

Mr. Regnier thanked them for what you are doing in our community. You are educating our parents our children and our community. What you are providing in our community is priceless. You are providing great services for our community and are doing many wonderful things for our town. KITE is everywhere in our community. Thank you.

Mr. Neville agrees with what Mr. Regnier has stated. You are educating our community. You are tremendous in apply for and receiving grants. The PEP program is fabulous. Mr. Neville requested through the chair to the Superintendent if you need to come before us again, please do. Thank you again for what you are doing for our town and community.

Mrs. Riley agrees you are doing an awesome job. She loves the summer playcation kits. You saved her this summer. Her family loved looking for Pablo. She was unable to attend the space planetarium. She heard it was awesome. She also wanted to see R2D2. Please keep up the excellent work and thank you for what you are doing.

Mr. Ryder also thanked members from KITE and PLA. He was a member of the PLA class #9. He learned a lot being part of PLA and is now a member of the Board. He is a huge fan of what you are doing. You can find out information about KITE on their FaceBook page. This is where you can find out about the playcation kits and the science camp. He supports Enfield Plays-On.

Mrs. Depeau also thanked KITE for everything you are doing.

Mrs. Beaulieu thanked Mr. Drezek and Mr. Long for their continued support.

Chairman Kruzel thanked Mrs. Beaulieu and Mrs. Gomeau for your commitment to the Enfield community. You have opened my eyes with everything you are doing. Keep applying for those grants.

7. SUPERINTENDENT'S REPORT

- a. Student Representatives – as presented
- b. Kindergarten Transition – as presented
- c. January/February Events – as presented

Mr. Drezek showed the members of the Board of Education a draft of the new Eagle that will go on the sign at the entrance to Enfield High School on Enfield Street. This was designed and chosen by the students. The Raider has been removed from the sign. They have worked on this design with the Art Department and the Technology Department. Mr. Grigley and the Woods III students did a fantastic job on this design. The Eagle will need to be approved by the Enfield Historical Society before it can be added to the sign. The finished product will have more detail on it.

Mrs. Riley asked how big will the Eagle be? Mr. Drezek stated this is the size of what the Eagle will look like. We just need the Board's approval to move forward with this design.

Board members agreed for the students to continue with the Eagle and hoped the members of the Enfield Historical Society will approve this.

8. AUDIENCES

Chairman Kruzel reminded audience members to refrain from any personalities. You will be allowed 3 minutes to address the Board.

Alla Hale, Sherman Road – Ms. Hale expressed her concerns about her son and the services he was receiving. She has withdrawn her request for a hearing and was told the hearing will still take place. She left a copy of her letter with the recording secretary. She would like the Board to look into her concerns. Thank you.

Kelly Jackson, Meade Lane – Ms. Jackson also expressed her concerns regarding her daughter and the discipline she received. She has concerns about her daughter's safety. She would like changes to be made. She would also like the Board to look into her concerns.

9. BOARD MEMBER COMMENTS

Mr. Neville thanked KITE for their presentation. They are doing a wonderful job for our community and they represent us well. It is important for us to support them. He thanked Dr. Goodnite and the music department for everything they are doing for our students. He is glad to see us recognizing our students and knows Mr. Drezek will continue bringing different groups to the Board meetings. We need to showcase what is going on in our schools.

Mr. Neville addressed both parents concerns and is sure the administration is aware of this and will address the concerns.

Mr. Ryder stated he attended the JFK PTO meeting before tonight's BOE meeting. The hats are in. There is a fund raiser event going on for spirit wear. They will hold a grade 7 dance on February 9th. The grade 6 dance will be held in March.

Mr. Ryder asked via the Chairman to the Superintendent if we can share PTO president contact information from the 3 primary schools with the parents that attend Kindergarten Transition night on February 8th. This can help new parents that would like to get involved with the PTO. Mr. Drezek stated this is something we have done in the past and is okay.

Mr. Regnier stated the Hazardville Memorial Special Person's Dance will be held on February 10th. He thanked the nurses and staff members for all they are doing during the cold and flu season. They are dealing with a lot and they are doing a great job.

Mrs. Depeau stated the Enfield Street PTO has several events that will be coming up. We appreciate your comments and your feedback. We learn from your experiences whether they are positive or negative. We are always listening and appreciate your feedback.

Mrs. Riley wished all of the Enfield High students good luck with their mid term exams. The Kindergarten Transition night is a great event for parents to attend. She attended this before her child attended Kindergarten and received valuable information. It is flu season, please wash your hands with soap.

Chairman Kruzel stated Crandall held 2 concerts but he was unable to attend them due to illness. He is assuming the administration will do whatever they can to assist the audience members concerns.

Mrs. Riley asked if we received the letter from the audience member. Mr. Drezek stated the letters were given to us.

10. UNFINISHED BUSINESS

a. BOE Policy 6111 School Calendar(s) – Second Reading

Mr. Regnier reviewed the proposed changes with the Board.

Mr. Ryder moved, seconded by Mrs. Riley that the Enfield Board of Education adds under New Business Item #11e BOE Policy Revision #6111 School Calendar as a Second Reading.

Discussion:

Mr. Neville stated this is for a second and final reading. The changes will be final.

Mr. Regnier stated the changes will be final once they are approved.

A vote by **roll-call 6-0-0** passed unanimously.

11. NEW BUSINESS

a. BOE Policy 9327.1 Board Member Use of Internet Social Networks – First Reading

Mr. Regnier reviewed the proposed new policy with the Board. After a brief discussion the Board agreed to continue this discussion when more Board members are present.

Mr. Neville moved, seconded by Mr. Regnier that the Enfield Board of Education tables this item until the February 13th Board meeting.

A vote by **roll-call 6-0-0** passed unanimously to table this item until the next Board meeting on February 13th.

Chairman Kruzel added this item will be placed on the February 13th agenda under unfinished business.

b. Action if any, regarding approving the Board's Priorities

Mr. Neville moved seconded by Mrs. Riley that the Enfield Board of Education approves the Board's Priorities.

Discussion:

Mr. Neville stated when we attended a meeting at CAFE, they have a set of priorities they will use when they are lobbying with the legislature. He read several of the CAFE priorities and concerns with unfunded mandates.

Mr. Drezek stated CAFE will come up with a list of legislative priorities annually. They do this in conjunction with CAPSS as a position paper and will discuss the priorities with the legislature. He is a representative on the legislative committee for CAPSS. He will attend a meeting with them next week and will discuss this with them regarding finalizing the priorities that will be brought back to local Boards to approve. These priorities are separate from the Board's priorities.

Mr. Neville stated some of these items we need to account for and need to discuss.

Chairman Kruzel stated Mr. Drezek can bring this information back to us at a later date to discuss and can vote on it.

Mr. Drezek stated he will back the priorities for the Board to endorse. Chairman Kruzel stated we can discuss this at a future Leadership meeting. Then we can bring this back to the entire Board to approve.

Mr. Neville is bothered by some of the mandates that have been imposed on us.

Mr. Drezek stated the mandate regarding expulsions has been delayed a year. It is due to be in affect for August 1, 2018. We will be required to provide 5 hours a day of instruction for expelled students. The instruction they receive will need to mirror their current schedules. They currently receive 2 hours of instruction each day. We can discuss these mandates at a future meeting if the Board would like.

Mr. Neville would like to give our representatives an updated list with these unfunded mandates that are affecting our budget. Mr. Drezek stated this is currently being updated by Tom Mooney. This will be sent out to CAPSS members.

Chairman Kruzel asked about the form letter that will go out to audience participation members. Mr. Drezek read the sample form letter to the Board. Chairman Kruzel stated this could also be added to our priorities.

Chairman Kruzel asked about E-TV placing the Board members contact information under their name when they are speaking. E-TV can do this if the Board agrees. They are looking for a set order for the Board member comments.

Mr. Neville asked if this needs to be listed as a priority or is a consensus of the Board enough. Chairman Kruzel stated a consensus of the Board will work. Board member were all in agreement regarding the form letter and contact information for E-TV.

Chairman Kruzel stated the motion on the floor is to approve the Board's Priorities. The motion was made by Mr. Neville and was seconded by Mrs. Riley.

Mrs. Riley stated these priorities will be placed on the website. She asked about the goals and when will they be updated. Mr. Drezek stated ADCO is working on them and we will give the Board an update on this.

A vote by **roll-call 6-0-0** passed unanimously

c. Action if any, regarding the FY2018-19 Budget

Chairman Kruzel made a spreadsheet with all of the totals for Board members. We have had two weeks to look at the proposed FY2018-19 budget.

Mr. Neville moved, seconded by Mrs. Riley to approve the FY2018-19 Budget.

Discussion:

Mr. Neville stated that Mrs. LeBlanc is in favor of this budget.

Chairman Kruzel added that Mr. Rutledge is also in favor of this budget.

A vote by **roll-call 6-0-0** passed unanimously.

12. BOARD COMMITTEE REPORTS

a. Curriculum Committee

Mr. Neville reported the Curriculum Committee met on January 11, 2018. He reviewed the new courses and AP courses being offered. The new courses will not cost us anything.

Mr. Neville stated at the Curriculum meeting we asked Ms. Middleton how many students are taking AP courses. At least 14% of the students took at least 1 AP course last year during 2016-17.

EHS Student Representative Matt Campo stated he is taking 2 AP courses currently.

Mr. Longey added the students are taking and passing these exams. This is because of the Board's financial commitment to the students.

Mrs. Depeau stated we will be bringing back Latin courses at no cost. The students were polled about the classes. The interest in these courses are in high demand. It is great that we can offer these classes without any additional costs. The personal finance class is a terrific opportunity for students to learn about finances. It was a great meeting.

Mr. Neville added we are providing our students with a real challenge. He would like to receive updates on their progress as we move forward so the Board and public can hear what our students are doing. Offering Latin is another great opportunity for our students that will go onto the medical fields.

Mrs. Depeau added we have such dedicated staff. Asnuntuck is offering great programs for our

students to take advantage of. We are partnering with businesses for apprenticeship opportunities for our students.

Mr. Neville agrees that not all students will go to college. The certificate programs being offered at ACC are fantastic. Students are leaving there with a career.

Mrs. Depeau stated we are offering all of our student's opportunities. She is glad to see so many students taking advantage of these programs.

Chairman Kruzel thanked the members of the Curriculum committee and Ms. Middleton for everything you are doing for our students.

b. Finance, Budget Committee

Mrs. Riley reported the Finance, Budget Committee will meet on February 12, 2018.

c. Policy Committee

Mr. Regnier reported the Policy Committee will meet on February 6, 2018.

d. Leadership Committee

Chairman Kruzel reported the Board Leadership Committee will try to meet next week.

e. Joint Facilities Committee

Chairman Kruzel reported we met on January 18th and will meet again on January 25th. We are moving forward with JFK. Mr. Rich Regnier will be replaced by Charlotte Riley on the Joint Facilities committee.

f. EHS Building Committee

Chairman Kruzel reported the EHS Building Committee met on January 11, 2018 and will meet again on January 25th. We are reviewing final bills. The traffic light is in the design phase. There is an issue with the State and they will hold a public hearing regarding removing the traffic light on North Maple Street and Moody Road. They will replace this traffic light with 4-way stop signs. That removal will pay for the traffic light being placed on Enfield Street at the entrance to the high school. They feel a traffic light is not needed at that location because Fermi is closed.

g. Any Other Committees - None

13. APPROVAL OF MINUTES

Mrs. Riley moved, seconded by Mr. Ryder that the Regular Meeting Minutes of January 9, 2018 be approved. A vote by **show-of-hands 6-0-0** passed unanimously.

14. APPROVAL OF ACCOUNTS PAYROLL - None

15. CORRESPONDENCE AND COMMUNICATIONS - None

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

Mr. Regnier moved, seconded by Mr. Neville to adjourn the Regular Meeting of January 9, 2018.

All ayes, motion passed unanimously.

Meeting stood adjourned at 8:37 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary